

# Application for hardship relief – Western Lands Leases



Land and Property  
Management Authority

## Important information for applicants

- Hardship relief is provided to those experiencing financial difficulties that impact on their ability to pay rent.
- Hardship relief includes payment plans or extension of time to pay depending on each situation.
- Hardship relief may be negotiated for varying periods of time. In exceptional circumstances holders may re-apply when their next payment falls due.
- For accounts over \$1,000, this form must be accompanied by evidence of hardship as stated in the section below.
- Protecting your personal information is important to LPMA. As a NSW government authority, LPMA is subject to the provisions of the *NSW Privacy and Personal Information Protection Act 1998* (PPIP Act) and related regulations. For more information, please refer to LPMA's privacy statement on [www.lpma.nsw.gov.au](http://www.lpma.nsw.gov.au).
- Payment options include: POSTBillpay with Australia Post in person at any Australia Post outlet, by phone 13 18 16 or at [www.postbillpay.com.au](http://www.postbillpay.com.au) using Mastercard or Visa, BPay, by mail or in person at your local LPMA office using cash, cheque or money order.
- LPMA reserves the right not to grant hardship, to recover outstanding debts and to apply interest to debts.
- Interest is charged on outstanding amounts and applies 90 days after the due date, calculated from the due date

## Applicant's details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Account number/s: \_\_\_\_\_

Address of holding: \_\_\_\_\_

## Hardship details

(Attach supporting documents to this form)

### Reasons for seeking hardship relief

\_\_\_\_\_  
\_\_\_\_\_

### Hardship relief option sought

An extension of time to make full payment of my account(s) \$ \_\_\_\_\_ by (insert date) \_\_/\_\_/\_\_

Payment plan consisting of \_\_\_\_\_ instalments of \$ \_\_\_\_\_ (frequency) \_\_\_\_\_

commencing on (insert date) \_\_\_\_\_ (monthly/quarterly)



**Applicants seeking assistance on accounts greater than \$1,000 must be supported by any of the following**

- Centrelink – Exceptional circumstances certificate
- Statement from bank manager
- Rural Assistance Authority letter from rural financial councillors
- Statement from accountant
- Tax return/Evidence of income
- Medical certificate or letter from GP

## Declaration

I hereby declare that the above information is true and correct

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print and complete this form then return to:

Western Lands Commissioner  
PO Box 1840  
DUBBO NSW 2830  
Fax: 02 6884 2067  
Tel: 02 6883 5400

**Land and Property Management Authority  
Head office**

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