

**CONVERSION OF STRATA
 LOT TO COMMON PROPERTY**

Leave this space clear. Affix additional pages to the top left-hand corner.

New South Wales

Section 13 Strata Schemes

(Freehold Development) Act 1973

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

STAMP DUTY

Office of State Revenue use only

(A) FOLIO OF THE REGISTER

For the common property	For the lot to be converted
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(B) LODGED BY

Document Collection Box	Name, Address or DX, Telephone, and LLPN if any Reference (optional):	CODE CD
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(C) APPLICANT

Registered proprietor of the lot to be converted
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(D) LOT TO BE CONVERTED

Strata Plan No.	Lot No.
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(E) The applicant and the Owners-Strata Plan No. hereby notify the Registrar General that the lot referred to above has been converted to common property.

DATE / /
 dd mm yyyy

(F) I certify that the applicant, with whom I am personally acquainted or as to whose identity I am otherwise satisfied, signed this application in my presence.

Certified correct for the purposes of the Real Property Act 1900 by the applicant.

Signature of witness:

Signature of applicant:

Name of witness:

Address of witness:

(G) CERTIFICATE BY OWNERS CORPORATION

The owners corporation referred to above hereby certifies that by a special resolution it has consented to the conversion to common property of the lot specified above.

The common seal of the Owners-Strata Plan No was affixed on in the presence of—
 Signature(s)

Name(s)

being the person(s) authorised by section 238 of the Strata Schemes Management Act 1996 to attest the affixing of the seal.

(H) COUNCIL'S CERTIFICATE

The Council of, having satisfied itself as to the conditions referred to in section 37(5) of the Strata Schemes (Freehold Development) Act 1973 have been met, approves the conversion to common property of lot in strata plan No.

Signature of authorised officer

Name of authorised officer Position of authorised officer