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Return of Cancelled Certificates of Title

Change of Practice Effective 9th October 2000

Land and Property Information New South Wales (LPINSW) has discontinued the practice of retaining *cancelled manual certificates of title (for a period of three months)* following dealing registration and issue of an auto title. These titles will now be returned to lodging parties at the time of dealing lodgment or after registration in the following circumstances:

- In the instance of the manual folio of the Register being automated prior to production or lodgment of the certificate of title, the certificate of title will be stamped as cancelled and returned to the producing or lodging party immediately following registration of affecting dealings.
- Manual certificates of title that are cancelled in the course of processing following production or lodgment, will be made available for delivery to the producing or lodging party from the Document Collection Section following registration of affecting dealings.

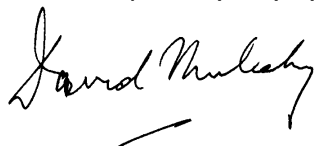
An accompanying return slip will refer to the producing or lodging party's reference or, in the absence of a reference, the name/s of the parties to the instrument with which the manual title was lodged.

Lodging parties and their principals should accept the responsibility of informing clients of the availability of cancelled manual certificates of title.

Auto certificates of title will continue to be destroyed following registration of affecting dealings. Lodging parties wanting return of cancelled auto certificates of title should attach form 10-0430 to the title. Copies of form 10-0430, Delivery of Cancelled Certificate of Title for Historical Purposes, are available from Client Service Counter.

The facility for producing high quality replicas of certificates of title from the bound Register is offered by LPINSW. Persons interested in acquiring a replica of a destroyed certificate of title should contact the Historical Officer, on (02) 9228 6629.

Inquiries relating to dealings may be made in person at the Client Service Counter, ground floor, by telephone on 9228 6713 or fax 9223 9464. Inquiries relating to plans should be made at the Plan Support Counter, level 2, North wing, Land and Property Information, 1 Prince Albert Road, Queens Square, Sydney by telephone on 9228 6798 or by fax on 9221 4405.



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Registrar General

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