TITLE CREATION INSTRUCTIONS

PLAN NUMBER:

Lodgment Date:

CANCELLATION DIRECTIONS	
Title	**Cancellation**

FOLIO CREATION DIRECTIONS

See Minute…….(where applicable)

Create folios for lot(s):……

Create Dummy Records for Lot(s):……

DEALINGS TO FOLLOW	
Lot(s) Affected	**Number**

DOCUMENT DELIVERY INSTRUCTIONS

REFERENCE	Deliver to (Box No. or Address)	REFERENCE	Deliver to (Box No. or Address)

DRAFTWRITING INSTRUCTIONS